



saves lives builds futures

Vacancy Announcement

Mechanical Support Manager – Vavuniya Office (Contract Position)

The Mines Advisory Group (MAG) is a British non-governmental organization registered as a Charity undertaking humanitarian mine action around the world. MAG is working to save lives and build futures in Sri Lanka by reducing the risk presented by remnants of conflict. MAG is seeking a motivated and experienced **Mechanical Manager** capable of safeguarding mechanical assets located across several operational locations within the programme. This will include the overall management of the workshops and workshop staff. The Mechanical Manager will work under the supervision of the Technical Operations Manager to ensure high-quality work deliveries of MAG's operations in Sri Lanka.

As part of MAG's commitment to safeguarding, this post is subject to background checks and submission of a Police Report before an offer of employment is confirmed.

Essential Experience

- Experience in mechanical management
- Experience of maintaining and repairing a wide range of mechanical assets, including heavy plant management qualification and relevant experience
- Experience in reporting on a timely and accurate basis both externally and internally
- Experience in designing and delivering training in the operation, repairs and maintenance of machinery
- Experience in managing and capacity-building a team of staff
- Maintenance and repair experience of all mechanical assets, including diagnostics; welding
- Skilled in welding/use of MIG welder; preventative maintenance; ability to find creative solutions

Essential Skills and Knowledge

- Excellent organizational skills with the ability to coordinate and prioritize activities
- Excellent literacy, numeracy, and IT skills (e.g. Word/Excel)
- The ability to communicate with clarity and credibility on paper and face-to-face.
- Verbal and written English language skills.

Essential Aptitude

- Innovative and proactive with a problem-solving approach where systems can be improved
- Determined and committed to the highest quality standards
- Ability to establish and maintain effective working relationships at all levels internally and externally, including suppliers
- Ability to meet deadlines and work calmly under pressure
- Ability to handle and prioritize a heavy workload
- Ability to represent and promote MAG
- Interest in and commitment to MAG's humanitarian and capacity-building mandate
- Self-motivated, flexible and enthusiastic approach to work

Qualifications

- Relevant certification, and licenses for different skills such as welding, heavy machine repair, maintenance and management, including generators fleet vehicles.

Desirable

- Previous experience maintaining Excavators, Frontend loaders Backhoes, and other Heavy Equipment.

Please submit a CV and covering letter describing your suitability and two non-related referees via <https://forms.gle/eLpcr1nHDkKxRu4a8> and email to recruitment.lk@maginternational.org

(include "Mechanical Support Manager" in the subject line)

Deadline: 4:00pm Sunday 11th June 2023

www.maginternational.org