



## BANDARANAIKE CENTRE FOR INTERNATIONAL STUDIES

# Post of Executive Director

Applications are invited for the **Post of Executive Director**. He/She must be a senior academic with research orientation. He/She will be responsible for the management of academic programmes of the BCIS and the supervision of its overall teaching, research, publications, outreach, finances & administration.

### The Executive Director will be responsible for:

- Providing academic leadership and direction to the Centre, ensuring that its objectives are achieved.
- Maintaining effective governance and management of the Centre to ensure its efficient performance.
- Establishing and sustaining relations with other local and international higher educational institutes and universities in order to enhance international connectivity, promote the Centre's activities and enhance its reputation and profile.
- Leading and directing the teaching programmes of the Centre as well as its research projects.

### Qualifications and Skills

- Preferably a PhD in international relations/history/political science/ sociology/ economics/ public administration/law or any related field in the natural sciences.
- A minimum of 5 years of experience at senior management level in an educational institute or at a university in Sri Lanka or abroad.
- Track record of research and publications.
- Proven managerial skills, administrative acumen and the ability to reach out to various constituencies in Sri Lanka, and South Asian countries and in the other regions globally.

### Age Band

- 35 - 60 years (Can be employed on fixed term contract basis, for a pre-determined period of time, if beyond 60 years)

### Remuneration:

- A competitive remuneration plan inclusive of other fringe benefits which includes transport commensurate with the position is on offer to the selected candidate.

### Candidates with the following qualities, skills and competencies will be given preference:

- A sound scholarly reputation with significant publications.
- An outgoing personality with skills for sustaining inter-institutional and interpersonal relationships.
- Independent decision-making ability.
- Skills in effective problem-solving and communication.
- Ability to be innovative.

Please forward your CV along with contact details by **28th June 2023**, the latest to [careers@bmich.com](mailto:careers@bmich.com)  
Website: <https://bcis.edu.lk/> & <https://www.bmich.com/>



The Century International  
Quality ERA Award  
Gold - Geneva | Platinum - Paris



BWTO  
Platinum Award



South Asian Travel Award  
Leading Meeting & Convention Centre



Sri Lanka Tourism Awards  
The Best MICE Venue