

VACANCIES FOR HUMAN RESOURCES EXECUTIVE

RMP Coconut Products (Pvt) Ltd is searching for a dynamic **Human Resources Executive** to work with us in achieving our vision.

Qualifications

- A degree in Human Resources Management or any other relevant area.
- Knowledge of HR function and understanding of labour laws.
- Having studied professional courses on Human Resources management.

Key responsibilities

- Handling payroll & rewarding
- Preparing relevant document and report
- Maintaining good communication with Employees
- Preparing & updating Personal file

About salary

- Negotiable

Forward your comprehensive CV within 7 days

Contact Us: hr.team@rmp.lk

0334 937 534



**RMP Coconut Products (Pvt) Ltd.
Franklands Estate, Veyangoda.**