

JOIN WITH US



Jafferjee Brothers Exports (Pvt) Ltd is a member of a pioneering and diversified group of companies in Sri Lanka with over 70 years history in the export of Rubber Products Tea, Apparel, Activated Carbon and in Financial Services.

ACCOUNTANT / JUNIOR ACCOUNTANT

We are looking for an **Accountant / Junior Accountant** to join our team and manage our company's accounting tasks on a daily basis.

Your duties will include preparation of financial statements and reports. We expect you to be well aware of accounting principles and best practices, and be able to perform calculations with keen attention to detail efficiently, analytical and technical skills in performing day to day duties of the department.

The main responsibilities of the Accountant are as follows:

- Keep accounts receivable, and payable updated.
- Preparation of Bank reconciliation and other related schedules for periodical requirements.
- Manage accounting journals entries tracking all business transactions in the ERP System.
- Review and update financial data in databases keeping them accurate, relevant and fully accessible by request
- Actively involve in reviewing necessary procedures and controls in connection to the Accounts departmental activities.
- Preparation of balance sheets, income statements and other relevant financial documentations in accordance with accepted accounting standards and principals.
- Drive the Accounts team for timely submission of reports to the Managing Director.
- Preparation of statements (monthly/yearly) information as required by government institution/authorities.

Required qualification and experience:

- Degree from a recognized University specialized in accounting, finance.
- Full or part qualification of ACA, ACCA or CIMA.
- Minimum 04 years' experience of working on Accountant / Junior Accountant position
- Experience with basic accounting, financial practices and reporting.
- Good knowledge of MS Office and popular accounting software.
- Strong team player skills with close attention to detail
- Good analytical, numerical and presentational skills.

An attractive remuneration with benefits and opportunity to build a long-term career in challenging working environment will be offered to the right candidate.

Please email or post your CVs with contact details of non-related referees to reach us within 14 days of this advertisement and the post applied for should be indicated on the subject line of your email or top of the envelop.



Manager Human Resources
Jafferjee Brothers Exports (Pvt) Limited,
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Email : careers@jbrbf.com

JB is an equal opportunity employer.