

Opex Cultiva (Pvt) Ltd

Opex Cultiva (Pvt) Ltd upholds a distinguished agricultural legacy that spans more than five decades of industry expertise.

We offer a comprehensive range of insecticides, fungicides, herbicides, plant growth regulators, and specialty formulations sourced from trusted global manufacturers

We are inviting applications from dynamic and results-oriented individuals for the following positions:

Trainee Executive – Business Central Support

- Bachelor's degree in Computer Science or IT
- Microsoft Dynamics 365 certifications
- Hands-on experience in Power BI dashboard development (added advantage)
- Understanding of ERP systems, financial modules, and business processes
- Ability to troubleshoot, debug, and support Business Central applications

Accounts Assistant

- Part professional qualification in Accountancy (ICASL, AAT, or equivalent)
- Minimum 1 year of experience in an audit firm or commercial organization
- Experience in handling accounts receivable and payable
- Experience in bank reconciliations and related banking work

Receptionist

- Fluent in spoken English and Sinhala while ability to speak in Tamil will be a distinct advantage
- Minimum 1-2 years of experience in a similar role
- Preference given to candidates residing in the Colombo District
- Age between 22–30 years

Procurement Assistant

- 2–3 years of experience in a similar role in a reputed organization
- Professional qualifications in supply management (added advantage)
- Knowledge in sourcing, planning, ordering, procurement, and monitoring
- Possess negotiation skills and ability to liaise effectively with suppliers

Banking Assistant

- Responsibilities include handling cash, cheque, bank drafts, and documents
- Depositing funds and collecting bank statements and related documents as required
- GCE O/L qualification or above
- Valid motorcycle license (added advantage)
- Prior experience in a similar role is an advantage

Why Join Us?

- *Be part of a fast-growing leader in Sri Lanka's agrochemical sector*
- *Work with global partners to deliver innovative solutions*
- *Attractive remuneration and career development opportunities*

An attractive remuneration package awaits the right candidates.

Please forward a comprehensive CV with contact details and two non-related referees within one week to:

careers.opexcultiva@gmail.com

